

# West Concord Library Board Meeting Tuesday, November 07, 2023 @ 5:00 pm

Present: Library Board Members: Kayla Burse, Al Gilbert, Pat Hanson, Colleen Hayne, Michelle Lee, Karen Peterson, Heather Phillips.

Counselor: Crystal Nielsen.

Library Director: Heather Frederick.

Guest: Lois Johnson

Next meeting: Tuesday, December 12th, 2023 @ 5:00 pm

## Call Meeting to Order

- Colleen called the meeting to order.

## Secretary's Report

- Motion to approve by Kayla, second by Al.

## Old Business

- Update on Computers #2 and #4.
- Beginner's Sewing Classes on 10/12/2023 and on 10/17/2023 were a success.
- Triton Community Service Day on 10/18/2023 was a success with approximately 10 students showing up to clean.
- The Holiday Hootenanny on 10/28/2023 was a success with approximately 30 adults and 30 kids in attendance.

## New Business

- Presentation of bills. Motion to approve payment of bills by Al, second by Heather.
- The library YTD balance was reviewed.
- The library will donate two baskets to the Christmas in West Concord Silent Auction on 12/02/2023.
- The library will be closed 11/10/2023 and 11/11/2023 in observance of Veteran's Day.

**Librarian's Report:**

- The library applied for both Grant opportunities through SELCO before the deadline date of 10/31/2023. The library received a \$500.00 Grant for STEM items to be purchased for the library.
- Heather is approximately one-third of the way completed on updating library policies.
- Heather, Lois, AJ, and James are going to begin sorting through Sci-Fic books on 11/09/2023. Considering selling some of these books at the Comic & Toy Show at Apache Mall 01/06/2024-01/07/2024. Kasson Library's has showed interest in being donated some of the books which is being considered only if Kasson Library confirms the books are to go to Collections instead of being sold.
- The First Reads Program will begin January 2024.
- Heather is consulting with Dodge County Librarians as to how they handle book sales.
- The library will most likely be handling the ice skate check-in and check-out again this 2023-2024 winter season.